



# 2023 REGISTRATION

## COACHES, MANAGERS & VOLUNTEERS

Online registrations are now open for Burdekin FC MENS PREMIER LEAGUE & RESERVE GRADE teams. All other senior team registrations will open soon. If you require further details please email [burdekinfc@hotmail.com](mailto:burdekinfc@hotmail.com)

**This year Football Qld have introduced a TWO STEP REGISTRATION PROCEDURE  
Everyone MUST register on both platforms**

### **STEP 1** Register in **PLAY FOOTBALL**



Please follow instructions below. If you have difficulties, try to register using PC or Laptop rather than mobile device.

#### **PLEASE FOLLOW THESE INSTRUCTIONS TO REGISTER FOR 2023 SEASON**

##### **NEW PLAYERS - Create an Account**

1. Go to Play Football at [www.playfootball.com.au](http://www.playfootball.com.au), select "My Account" in top right corner
2. Scroll to bottom of screen, Don't have an account? Select "Create Account"
3. Complete details, click on "Register"
4. Follow steps below to complete registration

##### **ALREADY HAVE AN ACCOUNT - Log in at [www.playfootball.com.au](http://www.playfootball.com.au) and complete registration via My Account**

1. Click on "Coaches, Referees & Volunteers"
  2. Select Start your 2023 Registration
  3. Search for a suburb, postcode or a club - Ayr, QLD, 4807
  4. Select the club from List **BURDEKIN FC**
  5. No need to contact club prior to registration, please email us if you issues or questions
  6. Select "Register Now"
  7. Play Football Online Registration, click on "Get Started"
  8. Select participant you are registering (Myself, Linked Person or New Person) and "Continue"
- Note: New registrants will be linked to the Football Account being used
9. Product Select, click "Select". The product is **2023 COACH/MANAGER OR 2023 VOLUNTEER**.
  10. Product Details, click "Continue"
  11. Update the Participant details and Organisational Info details, click "Continue"
  12. Profile photo (not needed), click "Continue"
  14. Review your order, if you need to modify your product selection or details, select 'Modify' in the appropriate section.  
There is no amount payable through PlayFootball.
  15. Click on the "Check box" Read and Acknowledge all T&C's by selecting Accept All T&C's displayed, click on other "Check box" if applicable and then click "Continue"
  18. Confirmation, select "Finished Registration" or "Perform Another Registration"
  19. Set Up Preferences for football communications, click "Complete"
  20. Sign Out of your Play Football account

# COACHES, MANAGERS & VOLUNTEERS

## **STEP 2** Register in **SQUADI PROFILE**



1. Simply head to <https://registration.squadi.com/login> to create your account or download the Squadi app to your phone.

2. Log in or Create a new user profile and select Actions, Register, then select Participant, New Participant Registration or Registering a Family Member. Next, Find a Competition Organisation Name - Burdekin FC. Select competition as per below options:

### FOR COACHES & MANAGERS

**MINI ROOS AYR - 2023 MiniRoos and then Non Playing Role - Coach OR**

**TSV YOUTH AND SENIOR - 2023 Community Competitive and then Non Playing Role - Coach**

### FOR VOLUNTEERS

**MINI ROOS AYR - 2023 MiniRoos and then Non Playing Role - Committee Member or Volunteer**

**TSV YOUTH AND SENIOR - 2023 Community Competitive and then Non Playing Role - Volunteer**

*All Squadi accounts for children under 18yrs of age should be created in the Parents / Guardian name and then your children must be added to your account. This will be done via "Register a Participant".*

3. Your photo must be uploaded to Squadi

4. Coaches will be asked to select Coach Accreditation level. Please select from the list, if unknown choose Grassroots Certificate (Miniroos). You are required to have a Working with Children Check Number or BlueCard. If you don't you will need to apply for one. These details must be provided to BFC by email as soon as possible. Add Competition and Membership, tick Terms & Conditions, Continue & Submit.

Please remember that this is a new process and may take some time to solve any issues. Any questions or concerns can be directed to the club at [burdekinfc@hotmail.com](mailto:burdekinfc@hotmail.com).

**REMEMBER - YOU MUST REGISTER ON BOTH PLATFORMS!!!**